

Address  
Contact details

Date

Dear [insert name of funder],

**Introduction:** Give a description of who you are / why you have chosen to pursue an acting career. Make this as personal as you can, so they understand your story.

**The Ask:** What would you like support for? i.e contribution toward your tuition/course fees. You should also explain everything you have done yourself to help pay for your course to date e.g. fundraising, working part time etc

**History:** Your commitment to date; what have you been doing to show your commitment to the profession so far ( studying / attending workshops / seminars etc )

**Reference:** Two references for them to approach (you can always approach your references in advance and send them off along with your application).

Thank them for their time and mention that you look forward to hearing from them

Signature: